

# Creekstone Montessori School Board of Directors

## Meeting Minutes

Monday, September 20, 2021, 6:00pm-8:00pm (CDT)

Google Meet joining info

Video call link: <https://meet.google.com/bbe-cnfc-doe>

Or dial: (US) +1 515-512-9983 PIN: 107 771 610#

---

| Item No. | Item, Conveyor(s), Description  | Specifics   |
|----------|---|---|
| I.       | <b>Call to Order</b><br><i>Elissa Behnke, Chair</i>                         | Welcome (meeting started at 6:07pm) <ul style="list-style-type: none"><li>- Establish Quorum: Present in Person - Elissa, Sheena, Ron; via GoogleMeet - Beth, Brad Blue (MOChA)</li><li>- Absent: Tori and Perry</li><li>- <b>Motion</b> by Elissa to Amend the Agenda Remove vote on Admissions process and Lottery Timeline; move vote on Policy 500 from IX to VII - 2nd by Ron</li><li>- <b>Motion</b> by Ron to adopt Amended Agenda - 2nd by Beth</li></ul>   |
| II.      | <b>Public Comments</b>  | Open - No public comments were offered  |
| III.     | <b>Consent Agenda</b>   | CMS Regular Board Meeting Schedule<br><b>Motion</b> to adopt Consent Agenda by Elissa - 2nd by Beth   |
| IV.      | <b>Finance</b><br><i>Ron Ward, Treasurer</i><br><i>Elissa Behnke, Chair</i> | CSP Grant Updates<br>RFP-Financial Management Services Updates  |
| V.       | <b>Personnel and Policy</b><br><i>Ron Ward, Treasurer</i>                   | Hiring Head of School Updates   |
| VI.      | <b>Facilities</b><br><i>Elissa Behnke, Chair</i>                            | Updates <ul style="list-style-type: none"><li>- We are working to continue to plan with LSS which is the property that RCM is currently leasing</li><li>- Week Oct 4 meeting with LSS reps, CMS reps, and Craig to discuss lease and renovation options</li></ul> Vote on Engagement of Legal Representative - No Action tonight  |
| VII.     | <b>Board Policies</b><br><i>Beth Borgen, Director</i>                       | These Policies were sent to all members in advance of this meeting for review. First Reading.<br><br>Vote on Policy 500 - Admission and Lottery<br>Vote on Policy 602 - Organization of School Calendar and School Day<br>Vote on Policy 604 - Instructional Curriculum<br>Vote on Policy 605 - Library Policy<br>Vote on Policy 606.1 - Supplemental Learning Materials<br>Vote on Policy 608 - Instructional Services - Special Education<br>Vote on Policy 609 - Religion<br>Vote on Policy 612.1 - Development of Parental Involvement Policies for Title 1 Programs<br>Vote on Policy 619 - Staff Development for Standards<br>Vote on Policy 621 - Animals in the Classroom |

---

|              |  |   |
|--------------|--|---|
| <b>VIII.</b> | <b>Ready to Open (RTO) Disciplines</b><br><i>Elissa Behnke, Chair</i>        | Determine Discipline Board Tasks<br>Upcoming RTO Items<br>Contracted Services |
| <b>IX.</b>   | <b>Enrollment and Admissions</b><br><i>Elissa Behnke, Chair</i>              | Updates<br>Discussion   |
| <b>X.</b>    | <b>Authorizer</b><br><i>MOChA</i>  | Updates and Comments  |
| <b>XI.</b>   | <b>Adjourn</b><br><i>Board</i><br><i>Sheena Tisland,</i><br><i>Secretary</i> | Recap Action Items<br><b>Motion</b> to adjourn by Beth - 2nd by Ron           |

---