

Creekstone Montessori School Board of Directors

Regular Meeting Minutes

Monday, November 15, 2021, 6:00pm-8:00pm (CDT)

Google Meet joining info

Video call link: <https://meet.google.com/rqa-oorb-xkv>

Or dial: (US) +1 575-378-3155 PIN: 573 699 816#

Item No.	Item, Conveyor(s), Description Specifics
I.	<p>Call to Order <i>Elissa Behnke, Chair</i></p> <ul style="list-style-type: none"> - Present: Elissa Behnke, Sheena Tisland, Beth Borgan (Via Google Meet: Perry Sekus, Ron Ward, Nancy Dana, and Dave Perterson) - Motion to approve agenda Elissa; second by Beth. Motion carries 5-0
II.	<p>Public Comments - None</p>
III.	<p>8.21 Regular Meeting Minutes CMS 10.27.21 Special Meeting Minutes</p> <ul style="list-style-type: none"> - Motion to approve minutes by Beth; second by Ron.
IV.	<p>Board Policy Review and Adoption: <i>Beth Borgen, Director</i></p> <p>1st Reading: Policy 203.2 - Order of the Regular School Board Meeting Policy 209 - Code of Ethics Policy 408 - Subpoena of a School District Employee Policy 409 - Staff Participation in Political Activities Policy 412 - Expense Reimbursement Policy 413 - Harassment and Violence</p> <p>2nd Reading and Adoption: Policy 515 - Protection and Privacy of Pupil Records Motion to approve by Beth; second by Perry; motion carries 5-0 Policy 601 - School District Curriculum and Instruction Goals Motion to approve by Beth; second by Perry; motion carries 5-0 Policy 614 - School District Testing Plan and Procedure Motion to approve by Beth; second by Perry; motion carries 5-0 Policy 616 - School District System Accountability Motion to approve by Beth; second by Perry; motion carries 5-0</p>
V.	<p>Board Training <i>Nancy Dana, Consultant</i></p> <p>Board Responsibilities During School Planning Period</p> <ul style="list-style-type: none"> - Should be hiring a director soon

<p>VI.</p>	<p>Early Childhood Program <i>Elissa Behnke, Chair</i> Department of Human Services Licensing Timeline</p> <ul style="list-style-type: none"> - Need to relicense for the Early Childhood program - Form Committee to Complete and Submit Application
<p>VII.</p>	<p>Finance <i>Ron Ward, Treasurer</i> Approval of Banking Institution Approval of Authorized Bank Signers</p> <ul style="list-style-type: none"> - Perry motions to approve selection of Merchants Bank and for Elissa and Ron to sign as authorizes; Beth seconds; motion carries 5-0. <p>CSP Planning Budget Structure Review and Discussion <i>Elissa Behnke, Chair</i></p> <ul style="list-style-type: none"> - Retroactive pay unallowed per CSP Grant Funding guidelines - Form Committee
<p>VIII.</p>	<p>Personnel and Policy <i>Ron Ward, Treasurer</i></p> <ul style="list-style-type: none"> - Hiring Head of School Updates - Timeline and Next Steps

<p>IX.</p>	<p>Enrollment and Admissions <i>Elissa Behnke, Chair</i></p> <ul style="list-style-type: none"> - Intent to Enroll Forms - Set Dates to Approve Enrollment Capacity/Program and Grade Level - Form Committee
<p>X.</p>	<p>Facilities <i>Elissa Behnke, Chair</i></p> <ul style="list-style-type: none"> - MDE Lease Aid Requirements and Application - Updates: - Creekstone will begin a lease with LSS to take over where the current Red Wing Montessori school is located - Form Committee
<p>XI.</p>	<p>Governance <i>Elissa Behnke, Chair</i> Accept Tori Campbell's Board Resignation D&O Insurance Update</p> <ul style="list-style-type: none"> - Perry and Elissa initiated; waiting on quote <p>Ongoing Board Training (MDE and MACS)</p> <ul style="list-style-type: none"> - We are now members of MACS (Mn Assoc of Charter Schools) <p>RTO Strategic Planning Session Discussion Form Committee</p>
<p>XII.</p>	<p>Community Relations <i>Elissa Behnke, Chair</i></p> <ul style="list-style-type: none"> - Hold an Open House - Form Committee

XIII.	Other Business Board
XIV.	Authorizer MOChA, Dave Peterson
XV.	Adjourn Board, Sheena Tisland, Secretary