

Creekstone Montessori School (CMS) Board of Directors

Special Meeting Minutes

Wednesday, February 02, 2022, 8:00 p.m. (CDT)

Google Meet Joining Info:

Video call link: <https://meet.google.com/ovu-rcop-hbh>

Or dial: (US) +1 954-998-5231 PIN: 652 324 610#

Item No.	Item, Conveyor(s), Description	Specifics
I.	Call to Order <i>Elissa Behnke, Chair</i>	Welcome Establish Quorum -Meeting called to order at 8:13pm -Roll Call Attendance: Present- Perry Sekus, Beth Borgen, Ron Ward, Elissa Behnke. Absent-Sheena Tisland - $\frac{4}{5}$ Directors in attendance; quorum established
II.	Finance <i>Ron Ward, Treasurer</i> <i>Beth Borgen, Director</i>	Vote to Approve the Acquisition of Financial/HR Software SMART Systems -Solicited three separate quotes from Financial/HR Software SMART systems providers -Received responses from 2 providers and the other did not respond to our request -Recommendation from the Finance Committee is to partner with Region V because of system feasibility, broad community usage, and more cost efficient in subsequent years (more expensive than the other quote during the first year only) -Motion to “approve the acquisition for the SMART Systems Financial/HR software from Region V per their quote of \$7,338 for year 1 and \$3,888 for subsequent years contingent upon approval of our CSP grant application” made by Ron Ward and seconded by Perry Sekus -All in favor/roll call vote: Yes: Perry Sekus, Beth Borgen, Ron Ward, Elissa Behnke. Motion passes 4-0
III.	HR/Personnel <i>Ron Ward, Treasurer</i> <i>Elissa Behnke, Chair</i>	Vote to Approve the Solicitation of Quotes for a Planning Year Start-Up Coordinator -Ongoing board discussion about whether the CMS Head of School or an experienced start-up contractor should carry out planning year start-up coordinator duties settled based on two significant

factors: 1) Creekstone does not yet have a Head of School hired to carry out the start-up coordinator duties 2) MDE validated that a contracted charter school start-up coordinator is an allowable CSP grant funding expense, provided that the contractor is hired through a fair and open process

-Motion to “approve hiring and gathering information to acquire a contracted start-up coordinator to facilitate the completion of tasks required to successfully open Creestone in Fall 2022, contingent upon CSP grant funding approval” made by Elissa Behnke and seconded by Ron Ward

-All in favor/roll call vote: Yes: Perry Sekus, Beth Borgen, Ron Ward, Elissa Behnke. Motion passes 4-0

IV. Adjourn
Board
Sheena Tisland, Secretary

Recap Action Items

-Ron W. or Beth B. to reach out to Minn Assoc of Charter Schools to inquire about organizations that provide charter school start-up coordinator services

-Elissa B. to provide board with general list of start-up coordinator duties to include in a job description

-Motion to adjourn made by Perry Sekus and seconded by Beth Borgen. Meeting adjourned at 8: 45pm
