

# Creekstone Montessori School (CMS) Board of Directors

## Regular Meeting Minutes

Monday, February 21, 2022, 6:00pm-8:00pm (CDT)

Google Meet joining info

Video call link: <https://meet.google.com/usz-koor-yhi>

Or dial: (US) +1 720-449-3687 PIN: 748 754 815#

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Item No.	Item, Conveyor(s), Description
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I. **Call to Order** *Elissa Behnke, Chair*

- Welcome - 6:03 pm
- Establish Quorum - Perry, Beth, Ron, Elissa, Sheena; David Peterson (MOChA), Dave Conrad (New Discoveries Charter), Nina Retherford (new Board applicant)
- Pledge of Allegiance
- Mission Statement
- **Approval of Meeting Agenda - Perry moves; Ron 2nds; passes 5-0**

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II. **Consent Agenda**

- CMS 01.17.22 Regular Meeting Minutes
- CMS 02.02.22 Special Meeting Minutes
  - **Beth approves both minutes; Ron 2nds; Board passes 5-0**

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III. **Public Comments**

- Open - none

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V. **Business of the Board**

**Governance & Policy Development** *Beth Borgen & Ron Ward*

1. **Meet board applicant Nina Lindholm-Retherford. Discuss & vote on next steps**

- **Motion to accept Nina Retherford's CMS Board Application effective at the next regular board meeting on March 21, 2022 and contingent upon a passing background check by Perry; 2nd by Ron; Board passes 5-0**

2. **Vote to approve 2022-2023 School Calendar**

- Table the approval until a later meeting, requested by Beth

**Enrollment and Admissions** *Beth Borgen & Ron Ward*

1. **Vote to approve capacity/grade level (program)**

- **Approve the CMS 2022-23 grade level capacity numbers as attached moved by Beth; 2nd by Perry; Board passes 5-0**

2. **K-6 Programming-Vote to approve:**

- **Motion to approve the enrollment timeline as stated in the document discussed**
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**this evening by Ron; 2nd by Beth; Board passes 5-0**

**3. Early Childhood (Instructional Preschool) Programming-Vote to approve:**

- Open enrollment period (differs from K-6)

**HR/Personnel** *Ron Ward*

**1. Vote on issuing CMS's contracted services for Federal CSP Start Up Grant Coordination Request for Proposal on 02-23-22 to be reviewed and voted on by the Board by 03-07-22.**

- Motion by Ron; Beth 2nds; Board passes 5-0
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**VI. Board Committee Reports & Updates**

Reports, Updates, and Discussion  
Priority Items & Designations  
Next Meeting Dates

**Education** *Beth Borgen & Sheena Tisland*

**Governance & Policy Development** *Beth Borgen & Perry Sekus*

**Technology** *Elissa Behnke & Ron Ward*

**Food & Nutrition** *Elissa Behnke & Ron Ward*

**Transportation** *Elissa Behnke & Ron Ward*

**Facilities** *Elissa Behnke & Perry Sekus*

**Enrollment & Admissions** *Beth Borgen and Ron Ward*

**Finance** *Beth Borgen & Ron Ward*

**HR & Personnel** *Beth Borgen & Ron Ward*

**Marketing, Community Relations & Fundraising** *Elissa Behnke, Perry Sekus, Sheena Tisland*

- Looking at a date in April (since we'll be focusing on enrollment in March)
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**VII. Other Business** *Elissa Behnke, Chair*

- Updates
  - Discussion
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**VIII. Authorizer** *MOChA*

- Updates
  - Comments
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**IX. Adjournment** *Board; Sheena Tisland, Secretary*

Recap Action Items

- Motion to adjourn Ron; Beth 2nds
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