

# Creekstone Montessori School (CMS) Board of Directors

## Regular Meeting Minutes

Monday, April 18, 2022, 6:00pm-8:00pm (CDT)

Google Meet Joining Info

Video call link: <https://meet.google.com/igw-fjxz-kvq>

Or dial: (US) +1 219-301-2165 PIN: 146 461 902#

---

Item No.	Item, Conveyor(s), Description
----------	--------------------------------

---

I. **Call to Order** - *Elissa Behnke, Chair*

Welcome - 6:02pm

**Establish Quorum** - Elissa, Ron, Perry, Sheena, Nina, Beth; Dave Peterson (MOChA), Dave Conrad

**Pledge of Allegiance**

**Mission Statement** - Read by Beth Borgen

**Approval of Meeting Agenda** - Perry moves to approve; Ron 2nds; Motions passes 6-0

- Perry moves to adjourn our meeting and move into a closed session for reasons stated earlier; Ron 2nds; Motion passes 6-0

---

II. **Consent Agenda** - *Elissa Behnke, Chair*

**CMS 03.21.22 Regular Meeting Minutes**

**CMS 03.29.22 Special Meeting Minutes**

**CMS 04.10.22 Special Meeting Minutes**

**Approval of Invoices & Claims to Be Paid**

- Beth motions to approve minutes and invoices; Perry 2nds; motions passes 6-0

---

III. **Public Comments**

Open - no emails

Community member present - Kent?

---

IV. **Business of the Board**

Finance *Elissa Behnke, Chair & Ron Ward, Treasurer*

1. Acceptance of Red Wing Shoe Foundation Grant Funding

- Beth motions to approve REd Wing Shoe Foundation donation in the amount of 50K. Allocation of funds will be as specified for pre-operational needs; Perry 2nds; motion passes 6-0

2. CSP Grant Update

HR & Personnel

*Elissa Behnke, Chair; Beth Borgen, Director; Ron Ward, Treasurer*

1. Start- Up Coordinator RFP Update & Discussion

2. Head of School and Office Manager Job Posting Discussion

---

---

Enrollment & Admissions

*Beth Borgen, Director & Ron Ward, Treasurer*

1. Post K-6 Open Enrollment Updates
2. Preschool Enrollment Updates & Discussion

Governance

*Beth Borgen, Director & Perry Sekus, Director*

1. Discuss Procedure to Temporarily Fill Board Vacancy
  - Beth: Motions for Sheena to invite the two candidates to May 16th Regular Board Meeting to share with us for 5min each why they would be good candidates for the board; 2nd by Perry; Motion passes 6-0

Facilities

*Elissa Behnke, Chair & Perry Sekus, Director*

1. Zoning & Conditional Use Permit Updates
2. Future Facility Site Updates

- 
- V. Board Committee Reports & Updates - Board Reports, Updates, and Discussion**  
**Priority Items & Designations**  
**Next Meeting Dates - May 16th**

- 
- VI. Other Business - Elissa Behnke, Chair**  
**Updates**  
**Discussion**

- 
- VII. Authorizer - MOChA**  
**Updates**  
**Comments**

- 
- VIII. Adjournment - Board & Sheena Tisland, Secretary**  
**Recap Action Items**  
Perry Motions to adjourn; Beth 2nds

- 
- IX. Closed Session - Beth Borgen, Director & Ron Ward, Treasurer**  
**Enrollment and Admissions**

8:02pm - Nina, Elissa, Perry, Ron, Sheena, Elissa

---