

# Creekstone Montessori School Board of Directors

## Special Meeting Minutes

Monday, May 9, 2022, 6:00 p.m. (CDT)

Google Meet Joining Info:

Video call link: <https://meet.google.com/ncv-uvph-rbp>

Or dial: (US) +1 929-252-0880 PIN: 708 807 921#

Item No.	Item, Conveyor(s), Description Specifics
I.	<p><b>Call to Order</b> - <i>Elissa Behnke, Chair: called the meeting to order at 6:09 pm</i></p> <p><b>Welcome</b></p> <p><b>Establish Quorum:</b> <i>Elissa Behnke, Beth Borgen, Perry Sekus, Ron Ward; Nina Retherford joined at 6:12 pm Sheena Tisland joined at 6:14 pm</i></p> <p><b>Approval of Agenda:</b> <i>Motion by Perry, second by Beth: passes 4-0.</i></p>
II.	<p><b>Business of the Board</b></p> <p><b><u>HR/Personnel</u></b> - <i>Ron Ward, Treasurer</i></p> <p>1. CSP Start-Up Coordinator RFP</p> <p><i>Motion to approve the document "CMS CSP Start Up Coordinator Update" and authorize the Request for Quotes for the limited services needed to complete the Fair &amp; Open Hiring Process of staff needed to open the school in the 2022-2023 school year.</i></p> <p><i>Motion by Ron, second by Perry. Motion passes 6-0.</i></p> <p><b><u>Finance/Governance</u></b> - <i>Elissa Behnke, Chair</i></p> <p>2. Invoice for Assured Partners Educators Legal; Employment Practice Liability Insurance</p>

Motion to approve submitting a payment in the amount of \$2727 to Assured Partners to cover the expenses of binding Educator's Legal, Employment Practice Liability Insurance using CMS personal funds to be submitted for CSP funding reimbursement.

Motion by Perry second by Beth. Motion passes 6-0.

**Enrollment & Admissions** - *Beth Borgen, Director; Ron Ward, Treasure*

1. Preschool Enrollment
2. K-6 Enrollment

Whereas the deadline for submitting registration materials for K-6 students for enrollment at Creekstone Montessori School for the 2022-23 school year was May 2, 2022; and,

Whereas registration materials for some students was not submitted by the May 2, 2022 deadline; therefore,

I make a motion that students for whom registration materials were not submitted to Creekstone Montessori School by the May 2, 2022 deadline, those students be removed from the accepted list and added to the end of the waitlist. Furthermore, if more than one student per grade did not return registration materials, they will be added to the wait list in the order in which they were selected during the lottery.

Motion by Beth, second by Ron. Motion passes 6-0.

Motion to approve the method and criteria for preschool enrollment as presented.

Motion by Beth, second by Ron. Motion passes 5-0.

**III. Other Business - Board**

**IV. Adjourn** - *Board; Beth Borgen, Director*

Updates & Discussion

Recap Action Items