

# Creekstone Montessori School (CMS) Board of Directors

## Regular Meeting Minutes

Monday, July 18, 2022, 6:00pm-8:00pm (CDT)

Google Meet Joining Info

Video call link: <https://meet.google.com/wdr-hmcq-caw>

Or dial: (US) +1 530-512-0686 PIN: 638 763 178#

Item No.	Item, Conveyor(s), Description Specifics
I.	<p><b>Call to Order</b> - <i>Elissa Behnke, Chair</i></p> <p>Welcome - 6:03pm</p> <ul style="list-style-type: none"><li>Establish Quorum - Elissa, Sheena, Beth, Perry, Dave Conrad, (Ron is absent); Kelsie Kuyath (Director of Compliance and Admin Services), Dave Peterson</li></ul> <p>Pledge of Allegiance</p> <p>Mission Statement</p> <p>Approval of Meeting Agenda</p> <ul style="list-style-type: none"><li>Elissa adds one report to the consent agenda—submission to MDE for CSP reimbursement</li><li>Motion to approve made by Perry; second by Beth; motion passes 4-0</li></ul>
II.	<p><b>Public Comments</b> Open</p>
III.  IV.	<p><b>Consent Agenda</b> - <i>Elissa Behnke, Chair</i></p> <p>CMS 06.30.22 Special Meeting Minutes</p> <p>CMS 07.06.22 Special Meeting Minutes</p> <p>CMS 07.14.22 Summary of Claims Paid</p> <ul style="list-style-type: none"><li>Perry moves to approve consent agenda; Second by Beth; motion passes 4-0</li></ul> <p><b>Business of the Board</b></p> <p><b>Report &amp; Updates</b> - <i>David Conrad, Interim Executive Director</i></p> <p>Updates &amp; Discussion</p> <ul style="list-style-type: none"><li>Document to be sent by Dave</li><li>Calendar (filling it in; matching ER dates)</li><li>Food Service meeting</li><li>Logo / signage update</li><li>Materials</li><li>Facility - Renovations started today; CMS is not charging RCM rent for using CMS' space for their summer program</li><li>Meet &amp; Greet went splendidly</li><li>Employment - need to fill 1 Lower EI Lead and 1 Children's House Lead</li><li>Toddler Licensing situation - Jan 2023 start date; affects 9 families</li><li>Enrollment - Kelsie shares (emailed 7/18/22 Enrollment Report Update)</li><li>Working Session - Elissa shares</li></ul>

<p>V.</p>	<p><b>1. Motion to consider the reduction of toddler and preschool tuition costs for current and prospective staff members' enrolled children by 50 percent to be reviewed on an annual basis.</b></p> <ul style="list-style-type: none"> <li>● Sheena moves to consider reduction of preschool tuition; Perry seconds; passes 4-0</li> <li>● Beth asks if the budget can accommodate this; Dave says yes</li> <li>● Elissa asks if this will be a policy we adopt; Dave said no</li> </ul> <p><b>Board Committee Reports &amp; Updates - Board</b>  Reports, Updates, and Discussion</p> <ul style="list-style-type: none"> <li>● Governance - Elissa regarding board vacancy; Do we have a plan (or a date) for seating two teachers on the board</li> <li>● Community Outreach - Sheena - Jones Family Foundation encouraged us to complete application for preschool tuition assistance</li> </ul>
<p>VI.</p>	<p><b>Other Business - Elissa Behnke, Chair</b>  Updates &amp; Discussion</p>
<p>VII.</p>	<p><b>Authorizer - MOChA</b>  Updates &amp; Comments</p>
<p>VIII.</p>	<p><b>Adjournment - Board; Sheena Tisland, Secretary</b>  Recap Action Items  Beth motions to adjourn; Second by Perry</p>
<p>IX.</p>	<p><b>Closed Board Session - Board; David Conrad, Interim Executive Director</b>  Financial Negotiations Discussion - Materials</p>