



# Creekstone Montessori School (CMS) Board of Directors

## Regular Meeting Minutes

Monday, August 15, 2022, 6:00pm-8:00pm (CDT)

Hybrid Style Meeting

Virtual Google Meet Joining Info

Video call link: <https://meet.google.com/nbs-hcjj-aqc>

Or dial: (US) +1 405-655-8213 PIN: 213 299 630#

In-Person Joining Info

Creekstone Montessori School

Children's House - Cottage #3

5225 US Hwy 61 #3

Red Wing, MN 55066

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Item No.	Item, Conveyor(s), Description
I.	<b>Call to Order - <i>Elissa Behnke, Chair</i></b> <ul style="list-style-type: none"><li>• Welcome - 6:03</li><li>• Establish Quorum - Elissa, Beth, Ron, Sheena, Perry, Dave (Nancy, Dave P, Dawn, Kelsie, Holly)</li><li>• Pledge of Allegiance</li><li>• Mission Statement</li><li>• Approval of Meeting Agenda - Perry moves; Beth 2nds; motion passes 5-0</li></ul>
II.	<b>Public Comments - Open</b>
III.	<b>Consent Agenda - <i>Elissa Behnke, Chair</i></b> <ul style="list-style-type: none"><li>• CMS 07.18.22 Regular Meeting Minutes</li><li>• CMS 07.20.22 Workshop Minutes</li><li>• CMS 08.15.22 Payment and Deposit Tracking Form</li><li>• Donations and Grants</li><li>• Perry moves to approve Consent Agenda; Beth 2nds; Passes 5-0</li></ul>
IV.	<b>Board Policy Review and Adoption - <i>Beth Borgen, Director</i></b> <p><b><u>Ist Reading:</u></b> Policy 305 - Head of School Policy 515B - Public Notice of Policy Policy 524 - Acceptable Use Policy for Resources Electronic Information</p>
V.	<b>Business of the Board</b>

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**Governance** - *Elissa Behnke, Chair; Perry Sekus, Director; Beth Borgen, Director*

**Meet Board Applicants Interested in Filling Board Vacancy/ies:**

1. Holly Kruger - CMS MN Licensed Teacher - shares background, hopes, interest in supporting CMS
2. Other Applicants - non thus far

Q&A - Perry, Elissa, Nancy, Dave P, Dave C

Next Steps

**Finance** - *Dawn Jenkins, TAG; Ron Ward, Treasurer*

- Update - Dawn shares "Income Statement Summary as of July 31, 2022"

*Motion to add Dave Conrad, Interim Executive Director, and Kelsie Kuyath, Director of Compliance and Administrative Services, as authorized signers on the Creekstone Montessori School account at Merchant's Bank.*

- *Perry moves; Beth 2nds; motion passes 5-0*

**Interim Executive Director Report & Updates** - *David Conrad, Interim Executive Director*

- Updates - shares new hires & resignations
- Partnering with UMC and Anderson Center for Music Specialist group (vs individual)
- Ethos will partner with us for Phy Ed
- Looking for (and making contact with folks for) EL support, Science support, and Instructional Assessment Coach
- In contact with Brooke Burke for coding team opportunity; already has a parent interested in coaching

*Motion to approve CMS 2022-2023 academic school year start time at 8:00 a.m. and end time at 2:15 p.m.*

- Beth moves; Ron 2nds; motion passes 5-0

*Motion to consider approving amendments to the board-adopted CMS 2022-2023 School Annual Calendar as presented.*

- Beth moves; Sheena 2nds
- Dave explains what's different

*Amendment to include an Early Release to Oct 19 to coincide with RWPS buses*

- Ron moves; Perry 2nds; motion passes 4-1

**Toddler Program Discussion**

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**VI. Board Committee Reports & Updates - Board**

Reports, Updates, and Discussion

- Thanks to all volunteers
- Thanks to Lora Skelton for photography
- Thanks to Perry and Craig Feller
- Possibly extending Dave's contract beyond Sept

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**VII. Other Business - Elissa Behnke, Chair**

Updates

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Discussion

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**VIII. Authorizer - MOChA**  
Updates  
Comments

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**IX. Adjournment - Board; Sheena Tisland, Secretary**  
Recap Action Items  
Motion to adjourn by Perry; Sheena 2nds

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