



Creekstone Montessori School (CMS) Board of Directors

Regular Meeting Agenda

Monday, November 21, 2022, 6:00pm-8:00pm (CDT)

Hybrid Style Meeting

In-Person Joining Info

Creekstone Montessori School
5225 US Hwy 61 Suite 3, Cottage #4
Red Wing, MN 55066

Virtual Google Meet Joining Info

Video call link: <https://meet.google.com/ymy-vndn-tgb>

Or dial: **(US) +1 515-705-3678 PIN: 878 950 292#**

Item No.	Item, Conveyor(s), Description Specifics
I.	<p>Call to Order <i>Elissa Behnke, Chair</i></p> <p>Welcome - 6:15pm</p> <p>Establish Quorum - Beth B, Sheena T, Dave Conrad, Ted L, Elissa B; absent Perry S and Ron W</p> <ul style="list-style-type: none"> - Also present: Sam O'Brien, Joseph Sovine, Kelsie K, Dave Peterson <p>Pledge of Allegiance</p> <p>Mission Statement</p> <p>Approval of Meeting Agenda</p> <ul style="list-style-type: none"> - Beth motions to table 2nd reading approval of Policy 503 - Elissa motions to approve the amendment of the financial documents originally sent with the agenda - Motion by Beth; second by Ted; motion carries 4-0
II.	<p>Public Comments Open - none</p>

III. Consent Agenda *Elissa Behnke, Chair*

Consent Agenda:

CMS 10.17.22 Regular Meeting Minutes

CMS 10.27.22 Special Meeting Minutes

Revised CMS Board of Directors Regular Board Meeting Schedule

- Motion by Beth; second by Ted; motion passes 4-0

- Note: Future meetings will be by Zoom so we are able to record; all documents will be attached to GoogleMeet

IV. Board Policy Review and Adoption *Beth Borgen, Director*

1st Reading:

N/A

2nd Reading and Adoption:

503 - Student Attendance

V. Business of the Board

Interim Executive Director Report & Updates

David Conrad, Interim Executive Director

- See Director’s Board Report for Monday Nov 21, 2022
- Elissa - will there be any sort of holiday gathering?
- Dave discusses elements of an annual meeting; usually happens in the spring (often involves some sort of program—to increase turn-out and involvement)
- CMS hosted a wonderful walk-through with the future-CEO of Red Wing Shoe

	<p><u>Finance Update</u> <i>David Conrad, Interim Executive Director; Ted LaFrance, Treasurer; Sam O’Brien, EdFinMN</i></p> <ul style="list-style-type: none"> - Joseph Sovine shares October financial document - Dave: we’ve been granted 20K from a Covid Relief fund - We acknowledge receipt of the October Financial Packet - Motion to approve the expense report as provided in this evenings financial packet made by Beth; 2nd by Ted; motion carries 4-0 <p><u>Finance Committee Recommendation to the Board</u> <i>Motion to recommend to the full board to expend up to \$2500 to hire consultant Judith Darling to review current budget and financial practices of EdFinMin and Creekstone Montessori School.</i></p> <ul style="list-style-type: none"> - Motion by Beth; 2nd by Ted; motion carries 4-0
<p>VI.</p>	<p>Board Committees <i>Board</i> Updates & Discussion</p> <ul style="list-style-type: none"> - Beth: we have Policy 213 and bylaws—both talk about the committees that we are supposed to have. - The plan is for Beth and Perry to get our policies and committees to mesh, and then we will come together in a meeting to discuss and create committees. - No committee can have a quorum of the board (so, no more than 2 board members at this time)
<p>VII.</p>	<p>Other Business <i>Elissa Behnke, Chair</i> Updates</p>

	- CMS Amazon Smile
VIII.	Authorizer MOChA Updates & Comments - MOChA representatives will participate in a walk through (hopefully before the Holidays)

IX. Adjournment *Board; Sheena Tisland, Secretary*

- Motion by Beth; 2nd by Ted; motion carries

Recap Action Items

1. Perry and Beth to work on meshing policies and bylaws
2. Dave and Dave will connect on putting together a walk-through for MOChA representation
3. It is time to schedule some sort of interactive activity for students, parents, and the community to celebrate Creekstone!!!